Shades of Green[®] on WALT DISNEY WORLD[®] Resort Group Booking Procedures

Group Name: Georgia Tech 11/17/25-11/21/25 Group Code: **2511GEORGI** Group Arrival Date: 11-17-25 Group Departure Date: 11-21-25 Reservations must be made by: 10-17-25

Booking Online

Please be advised online booking can only be placed one year out.

1. Visit the Shades of Green website at <u>www.shadesofgreen.org</u>.

2. Click on the "Book Now" icon on the right-hand side of the page.

3. Enter your **Arrival** and **Departure** dates. (*Please note: The dates you request must be within the group dates noted above. If you choose to enter dates outside this range, your reservation request will be declined by the system.*)

- 4. Select the number of Adults and Children for this reservation.
- 5. Click the green "Advance search" on the right side



6. Click on Promo Code, highlight Group Code, enter code, press **APPLY – THE GROUP CODE MUST BE ENTERED FIRST, THEN THE DATES AND THEN APPLY. ALL RATES ARE AT CATEGORY 3.**

1 Adult, 0 Children		Heck-in Sunday, 5/	12/2019	Heck-out Friday, 5/17/2019	SEARCH
					Basic search 🔨
Group Code 🔹 🔻	Enter Code				
Promo Code Group Code	Enter Id				

7. A screen will show you the rooms are available for the event



8. The next page will ask for your guest information. Fill in all requested information to include title, name, address, phone number, credit card information, etc. Once completed, click on the box 'Continue' you have read and understood the booking requirements. Click on "Confirm Reservation". Please Note: A credit card is required to hold your reservation; any reservations cancelling must contact Shades of Green at least 6 days prior to avoid a 1-night penalty deposit forfeiture.

efix *	Middle Initial
st Name*	Country Phone*
iil Address*	
the email we will send your confirmation to.	
iress	
untry*	•
dress 1*	Address 2
y*	Zip / Postal Code*

9. Your next screen will be a hotel confirmation letter. Please make sure to keep this information for your records.

If you are experiencing difficulties booking your reservation online, please contact the Shades of Green Reservations office.

Booking by Phone

- 1. Contact the Shades of Green Reservations office at **(888) 593-2242**. Be sure to have your Group Block Code handy to speed up the reservations process.
- 2. A Reservations Agent will be happy to assist you with booking your reservation.

The Shades of Green Reservations office is open Monday-Friday, 0800-2100, and Saturday 0800-1700. Closed on Sundays and all Federal Holidays.

Booking by Fax

Please complete the information below and fax to Shades of Green Reservations at (407) 824-3665.

Shades of Green Group Reservation Form Please fax to (407) 824-3665 no later than 10-17-25										
Group Name:										
Last Name:	Name: First			Title	:					
Address:										
City/State/Zip:										
Daytime Phone Number:			Fax Number	r*:						
Point of Contact:										
E-Mail (if available):										
* Make sure to provide a fax i been booked.	number	so that we may	fax your confi	irmation once the res	ervation has					
Arrival Date:	Departure Date:			No. of Nights:						
Number of Adults (18 and over)	:		Number of Children (age 3-9) & (under 3):							
Credit Card Type (Circle One):	Visa	Mastercard	Discover	American Express	Diner's Club					
Credit Card Number:				Exp Date:						

* Please Note: Cancellation fees may apply if the dates are shifting within 6 days of the scheduled arrival. If you need to cancel a reservation, you must contact Shades of Green at least 6 days prior, otherwise your credit card will be charged a deposit equivalent to one night's stay. If traveling with a vehicle, Shades of Green charges a \$17 per day self-parking fee; \$22 per day valet (subject to change).

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