



Virtual Symposium Best Practices

How to Make the Most of a Virtual Symposium

- **Block off your calendar.** Clear your schedule and block off your calendar during conference dates and times (just like you would for an in-person event).
- **Prioritize your time.** Check out the [symposium program](#) and prioritize which sessions you want to attend and set reminders for sessions, so you don't miss something important.
- **Do a tech check.** Ensure that you have a strong Wi-Fi connection and be sure to [download Zoom](#) in advance to make the best of the symposium.
- **Minimize distractions.** Pick a quiet spot, turn off notifications on your devices, and set a "Do not Disturb" message on, so you can fully focus.
- **Be an active participant.** We encourage you to be an active participant and immerse yourself in the symposium – take notes, use the chat feature to ask questions, and join the **#DegreesatScale** conversation on social media by following @gtprofed on [LinkedIn](#) and [Twitter](#).
- **Take advantage of replays.** Keep your eye out for reminder emails from Georgia Tech Professional Education with recorded sessions you may have missed and important post-symposium information.

Symposium Technical Requirements

The virtual Affordable Degrees-at-Scale Symposium will take place on the Zoom platform. While an account is not required to join a Zoom meeting or webinar, it is strongly encouraged to download the [Zoom application](#) for best performance. A complete Zoom User guide is available in the [Zoom Help Center](#).

Network Bandwidth Requirements

- Recommended Speed for Best Quality – 4Mbps download and 4Mbps upload



- Minimum Recommended Speed – 1Mbps download and 1Mbps upload
- Check your Internet bandwidth using [Speedtest](#)

Hardware Requirements (Presenters Only)

- Speakers and a microphone – built-in, USB plug-in, or wireless Bluetooth
- A webcam or HD webcam – built-in or USB. See the list of [supported USB devices](#).
 - On macOS, [Zoom client 5.1.1 or higher is required](#) to use a virtual camera application.

Symposium Technical Requirements Continued

Supported Operating Systems

- Mac OS X with MacOS 10.9 or later
- Windows 7, 8, 8.1, 10*
- Ubuntu 12.04 or higher
- Mint 17.1 or higher
- Red Hat Enterprise Linux 6.4 or higher
- Oracle Linux 6.4 or higher
- CentOS 6.4 or higher
- Fedora 21 or higher
- OpenSUSE 13.2 or higher
- ArchLinux (64-bit only)

*Devices running Windows 10 must run Windows 10 Home, Pro, or Enterprise. S Mode devices must join via web browser.



Supported Browsers

The most recent browser is recommended for the best performance. This includes:

- Windows: Chrome 30+, Firefox 27+, Edge Chromium
- Mac: Safari 7+, Firefox 27+, Chrome 30+
- Linux: Firefox 27+, Chrome 30+

Note: Some Zoom features are not supported on the [web client](#).

Processor and RAM requirements

	Minimum	Recommended
Processor	Single-core 1Ghz or higher	Dual-core 2Ghz or higher (Intel i3/i5/i7 or AMD equivalent)
RAM	N/A	4 Gb

Notes:

- Dual and single-core laptops have a reduced frame rate when screen sharing (around 5 frames per second). For optimum screen-sharing performance on laptops, we recommend a quad-core processor or higher.
- Linux requires a processor or graphics card that can support [OpenGL 2.0](#) or higher.
- For detailed technical requirements, view [system requirements for Windows, macOS, and Linux](#).