



GEORGIA TECH PROFESSIONAL EDUCATION

Official Name Change Request Form

Submit this form with your supporting document(s) to: peregistration@gatech.edu

**My name as it currently appears on my
GT Professional Education Record * (please print):**

Last Name _____ First Name _____ MI _____

Date of Birth _____ Last 4 digits SSN _____

GT Account #, if known (9-digit number that starts with a 9) _____

My new name (please print):

Last Name _____ First Name _____ MI _____

Sign Here _____ Date _____

A clear copy of an official document that contains your current legal name must be included with this request (ex: Valid Drivers License, Court-Ordered Name Change, Marriage Certificate, Divorce Decree)

NOTE: Documents that contain full SSN or Driver’s License numbers should be **redacted** prior to submission. GT offices are not allowed to accept documents containing this type of sensitive data.

* **If you have a Georgia Tech academic record**, you must make your name change request directly to the Office of the Registrar. GTPE is not able to process name change requests from students with academic course history. The following link should take you directly to the Georgia Tech Registrar’s Name Change Request Form: <http://www.registrar.gatech.edu/students/formlanding/namessn.php>

If you have trouble with this link, go to www.registrar.gatech.edu, click on the student tab, then the forms tab, and then the Name/SSN Change link

-----OFFICE USE ONLY-----

Date Received _____ Date Entered _____ Initials _____

peregistration@gatech.edu